



Yakima County
Human Resources

Working Title: Extra Help -Tree Fruit Extension Field Assistant
Department: WSU Extension
Hours/Week: Extra Help-Intermittent/On-Call
Union: Non-Bargaining

Required Testing/Exercises:

Open Date: 8/3/2018

Close Date: 8/13/2018

Compensation: \$14.18 per hour

Overview:

There is one extra help, temporary position with the WSU Extension Office. The position of Tree Fruit Extension Assistant will be responsible for working on soils and tree tissue sampling, visiting growers located in the Yakima Valley for orchard diagnostic procedures, analyzing fruit in the laboratory and collecting data. *This recruitment may be used to fill vacancies which may occur within 90 days of the posted closing date.*

Responsibilities:

Collect samples: Follow protocols to collect soil and foliar samples in different orchards in the Yakima Valley. Contact growers and field men or field managers to identify sites. Determines what precautions and observations need to be collected, how they are processed and to where the samples are to be sent for analysis.

Collect orchard data: Follow protocol to collect information about growers in the Yakima Valley for each site of soil sampling. Assesses what information should be collected and records data.

Other duties required.

Qualifications:

Education and Experience: High School Diploma/GED and 1 year of work/volunteer/education or experience in field activities, or related tree fruit production activities, such as picking, pruning, training trees, packing etc.

Required:

Valid Washington State driver's license

Successful completion of a general employment verification.

Preferred:

Bilingual in Spanish

Equipment Used: Personal vehicle (utilizing WSU mileage reimbursement), or in some cases WSU vehicles, computer, printer, copier and other general office equipment. Soil sampling and other laboratory tools to measure and prepare samples.

Working Conditions: Environmental Demands: Excessive noise, exposure to weather, extreme temperatures, travel, multiple work locations, field work, work outside of standard business hours and locations. Physical Demands: bending, carrying, handling, lifting, pulling, pushing, reaching, sitting, standing, walking, fingering, climbing, crawling, kneeling, reclining, hearing, talking, visual acuity. Intellectual demands: ability to multitask, confidentiality, ability to articulate and communicate information in conversations, ability to follow written and verbal instruction, ability to work with limited daily direction. Work is solitary with the majority of the work performed in the field. Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects or work out in the field

Knowledge: Knowledge of how to use Microsoft Office programs such as Word, Excel and Outlook

Knowledge of basic data collection protocol

Skills and abilities: Basic recordkeeping, Ability to use personal computer and applicable Microsoft Office programs such as Word and Outlook e-mail or other email programs, Ability to work with minimal supervision and willing to take the initiative when necessary

“AN EQUAL OPPORTUNITY EMPLOYER”

Minorities, Females, Protected Veterans and the Disabled are encouraged to apply.

Yakima County ensures equal employment opportunities regardless of a person's age, color, creed, sensory, mental or physical disability, genetic information, marital status, national origin, political belief, race, religion, sex, sexual orientation, and military status, or any other protected status under federal or state statute.

PAY TRANSPARENCY NONDISCRIMINATION PROVISION

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish the information.

Disabled applicants may request accommodation to participate in the job application and/or selection process for employment. Please contact Human Resources for further information.

Yakima County is a qualified Public Service entity for the Public Service Loan Forgiveness Program. For more information, go to <http://studentaid.ed.gov/repay-loans/forgiveness-cancellation/charts/public-service> or contact your federal loan servicer.

In compliance with the Immigration Reform and Control Act of 1986, Yakima County will hire only United States citizens and aliens lawfully authorized to work in the United States.